

MINUTES OF THE JULY 2023 ANNUAL MEETING OF THE HIGHLAND PLACE
COMMUNITY ASSOCIATION, INC.

9 July 2023

The meeting was held at 3:00 p.m. at 150 Jordan Lane, Kilmarnock, VA

DETERMINATION OF A QUORUM

We achieved a quorum through a combination of proxies and in-person attendance. Lots represented in person were 2,3,5,6,7 & 8.

ATTENDEES

Rand Burgess	Elizabeth Gruben
Carol Vaughn	Deb Ayres
Dave Tabor	Jim Adams
Roger Gruben	John Mann

FINANCIAL REPORT

Treasurer Steve Donofrio submitted the HPCA financial report via email there were no objections to the Financial Report for 2022 and the budget for 2023 and was approved. Dave moved and John Mann seconded.

OLD BUSINESS

2022 Minutes

There being no objections raised or changes proposed, Elizabeth moved and seconded by Deb Ayres and the minutes were thereby approved.

NEW BUSINESS

Power Raking Jordan Lane

We had requested bids from Glenn Lester and Earth Resources. On 9 May 2023, Glenn Lester proposed \$450 for Jordan Lane and also offered to rake individual drives for \$150 each. Earth Resources never provided a bid. Association members discussed and approved the plan to engage Glenn Lester.

Post-meeting note: Roger Gruben contacted Glenn Lester on 18 September 2023 to schedule power raking, and was told by Lacey Lester that they were closing down the business. She provided the name of their subcontractor, Woody Tice. Woody subsequently raked Jordan Lane

for \$112.

“No-Parking” Signs in the Common Area

Local farmers have been parking their trailers and heavy equipment on the HPCA’s common area adjacent to Cobbs Hall Lane. This has been causing ruts in the common area, making it difficult to mow. Roger put up temporary no-parking signs near the farm equipment and taped a note to one of their trailers. They moved their stuff, but we will need to watch for future incursions.

ELECTIONS

Elections were held for officers and architectural committee members as follows:

President	Roger Gruben (lots 6&7)
Vice President	David Tabor (lot 5)
Treasurer	John Mann (lot 8)
Secretary	Elizabeth Gruben (lots 6&7)
Architectural Committee	Rand Burgess (lot 2); Elizabeth Gruben (lots 6&7); Carol Vaughn (Lot 5)